



STATE OF NEVADA CERTIFIED COURT REPORTERS BOARD

5135 Camino Al Norte, Suite 270 North Las Vegas, Nevada 89031

Phone: (702) 489-8787

Website: www.crptr.nv.gov Email: NVCCRB@gmail.com

Board Members:

LISA MC GRANE – Chair

Public Member

HEIDI KONSTEN – Vice Chair

Court Reporter Member

WILLIAM LABORDE – Board Member

Court Reporter Member

KEVIN DIAMOND – Board Member

Attorney Member

LINDA SHAW – Board Member

Court Reporter Member

OPEN MEETING MINUTES

Date: Tuesday, August 6, 2024

Start Time: 5:30pm

End Time: 6:07pm

Location: Virtual Meeting via Zoom

Present Via Zoom:

Lisa McGrane	Heidi Konsten	William LaBorde
Kevin Diamond	Linda Shaw	Debbie Uehara
Matthew Feeley	Cathy Wood	Debra Morris
Dawn Gustin	Christine Jacobs	Janice Eidd-Meadows
Rhonda Hall-Breuwet		

ITEM #1: Meeting Called to Order:

Without motion, Lisa McGrane called the meeting to order at 5:30pm.

Board Members:

Lisa McGrane	Present
Heidi Konsten	Present
William LaBorde	Present
Kevin Diamond	Present
Linda Shaw	Present

ITEM #2: Public Comments: No public comments.

ITEM #3: Approval of the Agenda:

Motion by William LaBorde: That the Board approves the agenda in its entirety. Motion seconded by Kevin Diamond, all in favor, motion moves forward.

ITEM #4: Approval of Meeting Minutes:

Motion by William LaBorde: That the Board approves the meeting minutes for the May 6, 2024 open meeting, June 27, 2024 Legislative Regulations committee meeting and the July 22, 2024 closed meeting. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

State of Nevada Certified Court Reporters Board
Open Meeting Minutes – August 6, 2024
Page 2

ITEM #5: **Designation of a New Chair and Vice Chair:** Lisa McGrane submitted her resignation letter to the Governor’s office and her term will end on August 31, 2024. Ms. McGrane also served as the Board’s Chair. Per NRS 656.080, the Board designated a new chair and vice chair. No further comments.

Motion by William LaBorde: That the Board designate Heidi Konsten as the Chair beginning September 1, 2024 through October 31, 2025. Motion seconded by Linda Shaw, all in favor, motion moves forward.

Motion by Kevin Diamond: That the Board designate William LaBorde as the Vice Chair beginning September 1, 2024 through October 31, 2025. Motion seconded by Linda Shaw, all in favor, motion moves forward.

ITEM #6: **Ratify the July 19, 2024 Certification Exam Results:** Debbie Uehara reported there were 3 applicants who registered for the exam. 1 applicant transferred her application to the October exam. After grading each exam at the July 22, 2024 closed meeting, it was confirmed that 1 applicant passed the exam with a score of 52 errors or less and 1 applicant failed the exam with 53 errors or more. The exam was incident free. No further comments.

Motion by William LaBorde: That the Board ratify the test scores from the July 19, 2024 certification exam. Motion seconded by Kevin Diamond, all in favor, motion moves forward.

ITEM #7: **Report on Potential BDR and Meeting with Governor Lombardo’s Office:** Kevin Diamond reported that he, Peggy Elias and Debbie Uehara met with Andrew Coates, Deputy General Counsel for Governor Lombardo on August 1, 2024. The purpose of this meeting was to present the Board’s 2025 bill draft request. Ms. Elias did an excellent job in presenting the history and purpose of the bill regarding unlicensed practices. After hearing the details, Mr. Coates had some concerns and would look further into this matter. Mr. Diamond asked Debbie Uehara to give Senator Daly an update regarding this meeting and to schedule a meeting to discuss the best course of action. He asked Debbie Uehara to follow up with Mr. Coates for any new findings. Mr. Diamond requested the Board to consider running advertisements in legal publications again; relating to unlicensed practices on a future open meeting agenda. Lisa McGrane who is employed as the Deputy Executive Director for the State Bar of Nevada, suggested Mr. Diamond write an article for Nevada Lawyer. No further comments.

ITEM #8: **Collecting Outstanding Debts:** Matthew Feeley, D.A.G. stated it has been a considerable length of time (over 10 years each) since filing the 2 claims with the State Controller’s Office – Debt Collection Services. Not bearing any results, the Board would need to consider the time and costs if they chose to pursue this matter. Mr. Feeley suggested the Board submit an exemption to the Controller’s Office to allow the Board to seek outside collection service. The discussion concluded without motion. No further comments.

ITEM #9: **2025 Exam Dates:** Debbie Uehara submitted the 2025 exam dates for Board review and approval. A copy is attached and will be kept on file. No further comments.

Motion by Kevin Diamond: That the Board approves the 2025 certification and firm exam dates. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

State of Nevada Certified Court Reporters Board
Open Meeting Minutes, - August 6, 2024
Page 3

ITEM #10: **Amend the 24/25FY Budget and Approve the 25/26FY Budget:** Debbie Uehara presented the amended 24/25FY and 25/26FY budgets for Board review and approval. The amendment to the 24/25FY budget is the addition of legislative court reporting services in Professional Fees. A copy is attached and will be kept on file. No further comments.

Motion by Kevin Diamond: That the Board approves the amended 24/25FY budget. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

Motion by Kevin Diamond: That the Board approves the 25/26 fiscal year budget. Motion seconded by Heidi Konsten, all in favor, motion moves forward.

ITEM #11: **Employee Salary Adjustments:** Debbie Uehara referred to Assembly Bill 522 regarding the COLA increase in FY24 and FY25. There were 2 duplicate bills introduced; one bill did not pass, resulting in a 11% COLA increase versus a 4% increase. The Board previously provided the 4% COLA increase for FY25. Ms. Uehara requested a 7% COLA increase to meet the 11% increase requirement. No further comments.

Motion by Kevin Diamond: That the Board will provide a 7% COLA increase to meet the requirements outline in SB 522. Motion seconded by William LaBorde, all in favor, motion moves forward.

ITEM #12: **Public Comments:** No public comments.

ITEM #13: **Next Open Meeting:** The next scheduled open meeting date and agenda items will be determined at a later date.

Adjournment:

Without motion, Heidi Konsten adjourned the meeting at 6:07pm.